



MALAWI LEADERS OF LEARNING

IMPROVING EDUCATION IN GLASGOW AND MALAWI

Scottish Charity Number SC044361

**Annual Report and Financial
Statements**

For the year ended 31 July 2019

Trustees' Annual Report

For the year 1 August 2018 to 31 July 2019

The trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31 July 2019.

1. Reference and Administrative Information

Charity Name	Malawi Leaders of Learning (MLOL)
Scottish Charity Number	SC044361
Principal Address	Education Services, Glasgow City Council, 40 John Street, Glasgow G1 1JL

Current Trustees

Maureen McKenna (Chair)	Fiona Ross
Susan Aitchison (Secretary)	Sharon Hayward
David McClelland (Treasurer)	Wendy O'Donnell
Samir Sharma	Brenda Wallace
Les McLean	Marie Breckenridge
Stephen McGowan	

2. Structure, Governance and Management

Constitution

The Charity is an unincorporated association. It is governed by its constitution which was adopted in September 2014. Malawi Leaders of Learning was granted charitable status by OSCR on 25 October 2013.

Appointment of Trustees

The Board of Trustees normally meets on a 6 monthly basis. Individual Trustees are appointed by means of a majority vote, with a minimum of five and a maximum of 15 holding office at any one time.

Management

The Trustees are responsible for the strategic direction and governance of Malawi Leaders of Learning. There are no paid members of staff and all support is given on a voluntary basis.

3. Objectives and Activities

Charitable Purposes

The advancement of education by:

- Improving the quality of learning and teaching in schools and early childhood development centres in Malawi
- Developing and establishing links with appropriate authorities and bodies in Malawi, providing advice and advocacy when necessary
- Maintaining a public profile through promotion of the project in Malawi and in Scotland.

Activities

- Partnering schools in Glasgow with schools in the Blantyre area
- Introducing libraries to partner primary schools
- Supporting teachers from Glasgow to travel to Malawi and work in local schools for 4 weeks once a year
- Enabling teachers from Malawi to travel to Scotland and spend two weeks working in Glasgow schools
- Supporting visits of young people to work alongside young people in Malawi
- Providing sponsorship for individual girls to keep them in education in Malawi
- Working in partnership with Mary's Meals in Scotland and in Malawi
- Delivering training to Malawian teachers and primary education advisers, including a leadership training programme.

For 2019 to 2024, we have revised the above activities and, as agreed by the Trustees in March 2019, we will focus on the following:

To deliver professional learning on

- *leadership to every primary headteacher in Blantyre Urban and Rural Districts; and*
- *learning and teaching and effective use of a library to teachers from every primary school in Blantyre Urban and Rural Districts.*

We will continue to provide library books to our partner schools. We will also continue to support Mary's Meals and sponsor girls attending Stella Maris Secondary School.

4. Achievements and Performance

<http://www.glasgoweducationmlol.org.uk>

This is the link to the annual progress report which outlines achievements to date.

Malawi Development Programme activity in the final year of grant funding has evidenced positive progress in monitoring and evaluation, with improvements in learning and teaching practice in partner schools. Highlights include

- A further rise in the percentage of girls staying on to the later years of primary – now 50% during the programme period
- 25 libraries now established, each receiving between 200 and 700 books
- The programme has provided for approximately 7,000 locally sourced books

- 33% of evaluations achieved level 4 standard in Malawian Education Standards (MES) 8, 10 and 11
- 44% achieving level 4 standard in MES 2, 3 and 4
- 83% of evaluations in MES 11 teaching for effective learning standard achieved level 3 or 4.
- Whole school staff CPD sessions delivered to partner schools by Glasgow MLOL teachers significantly increasing numbers trained
- Survival rates to last grade of primary have increased by 15% during the programme
- A total of 15,305 children and 1,753 adults have benefitted from the programme's work.

5. Financial Review

The Financial Statement to 31 July 2019 accompanying this report represents the fifth full year accounts prepared for MLOL following the formal granting of charitable status by OSCR in October 2013. Charitable status allows us to claim gift aid, increasing by 25% the value of donations from many of our generous supporters.

Total income of £81,563 was received during the year. This includes £76,256 in respect of the third year of grant funding from Scottish Government following the successful bid to the Malawi Development Programme 2015-2018.

Fundraising activities totalled £3,837 and a further £871 was received from donations, Virgin Money Giving and Give As You Live contributions.

Expenditure totalled £45,046 resulting in a net surplus of £36,517 for the year.

It should be noted that this surplus addresses the previous year's deficit position of £22,077. This arose mainly as a result of expenditure being incurred in advance of the receipt of the second instalment of Malawi Development Programme grant, amounting to £36,296

Expenditure includes £43,138 in respect of the Malawi development programme grant funding. This brings the programme to financial close and the final grant claim has been paid in full. This forms the restricted element of Trust funds in the accounts. Over the five year funding period the total value of the programme amounted to £249,271.

Key elements of expenditure in the current year included £14,289 on staff costs, and £9,965 incurred on flights. This included Teachers, Schools and Trustees travelling to Malawi to undertake charitable work there, including delivering the leadership training programme. £5,850 was incurred on accommodation and expenses in respect of a further contingent of five Malawi Education staff who undertook a much valued training and development visit to Glasgow City Council Education Services in September 2018.

Local expenditure in Malawi included £3,256 for transport costs, and a significant investment of £6,708 on books.

Summary financial performance is set out below. The net surplus for the year is credited to Trust Funds which have a closing balance of £98,598.

6. Plans for Future Periods

We aim to continue to build on the success we have achieved to date. Our Plan for 2019 to 2024 sets out ambitious targets for us to deliver training to all primary schools in Blantyre Urban and Rural Districts. We will continue to seek funding to provide good quality, culturally-appropriate books for our partner schools.

Approved by the trustees on 12 December 2019 and signed on their behalf by:

Maureen McKenna

Maureen McKenna

Chair

Date *12 Dec. 2019*

David McClelland

David McClelland

Treasurer

Date *12 December 2019.*

Independent Examiner's Report

For the Year 31 July 2019

Independent Examiner's Report to the Trustees of Malawi Leaders of Learning

I report on the financial statements of the charity for the year ended 31 July 2019 which are set out on pages 5 to 8.

Respective Responsibilities of the Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:



Lorna Goldie CPFA
Independent Examiner

Date 12/12/2019.

Statement of Receipts and Payments For the Year to 31 July 2019

	Note	Unrestricted Funds	Restricted Funds	Total 2019	2018
Receipts					
Donations	4	£1,470		£1,470	£2,852
Government Grant	6		£76,256	£76,256	£36,297
Fundraising Activities	4	£3,837		£3,837	£3,915
		£5,307	£76,256	£81,563	£43,064
Payments					
Cost of Fundraising Activities		£1,000		£1,000	-
Cost of Charitable Activities		£908	£43,138	£44,046	£65,141
		£1,908	£43,138	£45,046	£65,141
Surplus/(Deficit) for the Year		£3,399	£33,118	£36,517	£(22,077)

Statement of Balances as at 31 July 2019

	Note	Unrestricted Funds	Restricted Funds	Total 2019	2018
Funds Reconciliation					
Opening Cash at Bank and Hand		£89,298	£(27,217)	£62,081	£84,158
Surplus/ (Deficit) for the year		£3,399	£33,118	£36,517	£(22,077)
Closing Cash at Bank and Hand		£92,697	£5,901	£98,598	£62,081
Bank and Cash Balances					
Bank Accounts				£98,598	£62,064
Cash				-	£17
				£98,598	£62,081
Other Assets					
Vehicles	8			£5,550	£7,400
Liabilities					
Nil				-	-

The notes on pages 7 and 8 form an integral part of these accounts.

Approved by the trustees on 12 December 2019 and signed on their behalf by

Maureen McKenna

Maureen McKenna

David McClelland

David McClelland.

Chair *12 December 2019*

Treasurer *12 December 2019.*

Notes to the Accounts

For the Year to 31 July 2019

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and Purpose of Funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. Malawi Development Programme funding is restricted in accordance with grant eligibility criteria.

3. Related Party Transactions

No remuneration was paid to the trustees or to any connected persons during the year (2017/18 - nil).

Travelling and other expenses were paid on behalf of one trustee in direct support of their work in Malawi.

4. Donations and Fundraising

Donations, Virgin Money Giving, and Give as You Live contributions totalled £871. Fundraising efforts totalled £3,837.

5. Transport Account

Local transport provision continues to operate on a sustainable enterprise model, with local income generation contributing to driver and vehicle running costs. The Trust benefits from a reduced transport costs burden and receipt of a 50% operating surplus for Trust funds. The 2018/19 performance secured a contribution of £2,003. (2017/18 £1,033).

	£
Income	5,478
Expenditure	1,472
Surplus	4,006
Net	2,003

6. Government Grant

The final year instalment of Malawi Development Programme Grant amounted to £76,256, which was received in year. The grant claim for 2018/19 has been submitted and paid in full.

The programme has now come to a close, with investment totalling £249,271 over the five year period.

7. Bank Account

MLOL maintains one bank account with the Clydesdale bank.

The balance at 31 July 2019 totals £98,598

8. Assets and liabilities

Vehicles assets in Malawi totalling £5,550 have been recorded at cost price less depreciation. There are no other amounts owing or due.

9. Governance Costs

No costs have been incurred in relation to governance.

10. Expenses paid to Trustees and the number receiving expenses

A total of £3,596 was spent on flights and expenses for three trustees travelling to Malawi to undertake charitable work there, including delivering the Leadership training programme.