



MALAWI LEADERS OF LEARNING

IMPROVING EDUCATION IN GLASGOW AND MALAWI

Scottish Charity Number SC044361

**Annual Report and Financial
Statements**

For the year ended 31 July 2018

Trustees' Annual Report

For the year 1 August 2017 to 31 July 2018

The trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31 July 2018.

1. Reference and Administrative Information

Charity Name	Malawi Leaders of Learning (MLOL)
Scottish Charity Number	SC044361
Principal Address	Education Services, Glasgow City Council, 40 John Street, Glasgow G1 1JL

Current Trustees

Maureen McKenna (Chair)	Fiona Ross
Susan Aitchison (Secretary)	Tom McDonald
David McClelland (Treasurer)	Wendy O'Donnell
Samir Sharma	Brenda Wallace
Les McLean	
Stephen McGowan	

2. Structure, Governance and Management

Constitution

The Charity is an unincorporated association. It is governed by its constitution which was adopted in September 2014. Malawi Leaders of Learning was granted charitable status by OSCR on 25 October 2013.

Appointment of Trustees

The Board of Trustees normally meets on a 6 monthly basis. Individual Trustees are appointed by means of a majority vote, with a minimum of five and a maximum of 15 holding office at any one time.

Management

The Trustees are responsible for the strategic direction and governance of Malawi Leaders of Learning. There are no paid members of staff and all support is given on a voluntary basis.

3. Objectives and Activities

Charitable Purposes

The advancement of education by:

- Improving the quality of learning and teaching in schools and early childhood development centres in Malawi
- Developing and establishing links with appropriate authorities and bodies in Malawi, providing advice and advocacy when necessary
- Maintaining a public profile through promotion of the project in Malawi and in Scotland.

Activities

- Partnering schools in Glasgow with schools in the Blantyre area
- Introducing libraries to partner primary schools
- Supporting teachers from Glasgow to travel to Malawi and work in local schools for 4 weeks once a year
- Enabling teachers from Malawi to travel to Scotland and spend two weeks working in Glasgow schools
- Supporting visits of young people to work alongside young people in Malawi
- Providing sponsorship for individual girls to keep them in education in Malawi
- Working in partnership with Mary's Meals in Scotland and in Malawi
- Delivering training to Malawian teachers and primary education advisers, including a leadership training programme.

4. Achievements and Performance

<http://www.glasgoweducationmlol.org.uk>

Malawi Development Programme activity in year 3 has evidenced positive progress in monitoring and evaluation, with improvements in learning and teaching practice in partner schools. Highlights include

- A further rise in the percentage of girls staying on to the later years of primary – a further 29% during the programme period making a total of 50% over the period of the project.
- 25 libraries now established, each receiving between 200 and 700 books with our book supplier providing even more as donations
- To date, we estimate we have provided more than 7,000 locally-sourced books for the 25 primary schools.
- In partnership with Malawian colleagues we have produced a library guide with 300 copies made in both English and Chichewa for all primary schools in Blantyre Urban and Rural
- Another cohort of leaders participated in headteacher training and we also trained a cohort of Primary Education Advisers in partnership with Link Community Development
- Springburn Academy, Holyrood Secondary School and St Roch's Secondary School all sent out groups of young people to work on projects in partnership with Malawian young people. St Roch's was a new partnership with CI Secondary School.
- Whole school staff CPD sessions delivered to partner schools by Glasgow MLOL teachers significantly increasing numbers trained

- Attendance had increased by 10% during the first two years programme with a slight drop this year. Staff attendance has continued to be strong at 94%
- Overall survival rates to last grade of primary have increased from 50% to 65% over the last three years

5. Financial Review

The Financial Statement to 31 July 2018 accompanying this report represents the fourth full year accounts prepared for MLOL following the formal granting of charitable status by OSCR in October 2013. Charitable status allows us to claim gift aid, increasing by 25% the value of donations from many of our generous supporters.

Total income of £43,064 was received during the year. This includes £36,297 in respect of the third year of grant funding from Scottish Government following the successful bid to the Malawi Development Programme 2015-2018.

Fundraising activities totalled £3,915, and a further £2,852 was received from donations, Virgin Money Giving and Give As You Live contributions.

Expenditure totalled £65,141 resulting in a net deficit of £22,077 for the year.

It should be noted that the second instalment of Malawi Development Programme grant, amounting to £36,296, was not received until 10 August 2018, outwith the financial reporting period of the 2017/18 accounts.

The Malawi development programme accounted for the majority of spend. This forms the restricted element of Trust funds and a total claim for £74,049 has been submitted for 2017/18.

Expenditure includes £7,028 carried forward from 2016/17 and a request for carry forward of £5,572 into 2018/19 has been submitted for approval.

Key elements of expenditure included grant funded staff costs totalling £19,565, and travel with a total of £18,475 incurred on flights. This included Teachers, Schools and Trustees travelling to Malawi to undertake charitable work there, including delivering the leadership training programme. Costs also include flights and visas in respect of a further contingent of five Malawi Education staff who will undertake a much valued training and development visit to Glasgow City Council Education Services in September 2018.

Local expenditure in Malawi included £6,626 for transport costs, including the purchase of a new vehicle, £4,644 training, £7,487 on books and materials and £3,775 co-ordination and expenses.

Summary financial performance is set out below. The net deficit for the year is credited to Trust Funds which have a closing balance of £62,081.

6. Plans for Future Periods

We were successful in achieving a six month extension to our programme which takes us to the end of September. However, we were not successful in achieving funding for the next five years in partnership with Link Community Development International.

From October to December, we are going to work with partners, such as Education Scotland, to develop a programme which will allow us to continue to build on the success we have achieved to date. A plan will be developed which will focus on the key elements of learning from the last six years. There will also need to be a plan for further fundraising.

Approved by the trustees on 25 September 2018 and signed on their behalf by:


Maureen McKenna


David McClelland

Chair

Date 25 Sept 2018

Treasurer

Date 25 Sept 2018

Independent Examiner's Report

For the Year 31 July 2018

Independent Examiner's Report to the Trustees of Malawi Leaders of Learning

I report on the financial statements of the charity for the year ended 31 July 2018 which are set out on pages 5 to 8.

Respective Responsibilities of the Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature : *Lorna Goldie*

Lorna Goldie CPFA

Date *25/9/2018*

Statement of Receipts and Payments For the Year to 31 July 2018

	Note	Unrestricted Funds	Restricted Funds	Total 2018	2017
Receipts					
Donations	4	£2,852		£2,852	£2,639
Government Grant	6		£36,297	£36,297	£68,608
Fundraising Activities	4	£3,915		£3,915	£40,652
Bank Interest Earned				-	£22
		£6,767	£36,297	£43,064	£111,921
Payments					
Cost of Fundraising Activities				-	£9,707
Cost of Charitable Activities		£(8,908)	£74,049	£65,141	£57,155
		£(8,908)	£74,049	£65,141	£66,862
Surplus/(Deficit) for the Year		£15,675	£(37,752)	£(22,077)	£45,059

Statement of Balances as at 31 July 2018

	Note	Unrestricted Funds	Restricted Funds	Total 2018	2017
Funds Reconciliation					
Opening Cash at Bank and Hand		£73,623	£10,535	£84,158	£39,099
Surplus/ (Deficit) for the year		£15,675	£(37,752)	£(22,077)	£45,059
Closing Cash at Bank and Hand		£89,298	£(27,217)	£62,081	£84,158
Bank and Cash Balances					
Bank Accounts				£62,064	
Cash				£17	
				£62,081	£84,158
Other Assets					
Vehicles	8			£7,400	£8,000
Liabilities					
Nil				-	-

The notes on pages 7 and 8 form an integral part of these accounts.

Approved by the trustees on 25 September 2018 and signed on their behalf by



Maureen McKenna



David McClelland

Chair

Treasurer

Notes to the Accounts

For the Year to 31 July 2018

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and Purpose of Funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. Malawi Development Programme funding is restricted in accordance with grant eligibility criteria.

3. Related Party Transactions

No remuneration was paid to the trustees or to any connected persons during the year (2017/18 - nil).

Travelling and other expenses were paid on behalf of one trustee in direct support of their work in Malawi.

4. Donations and Fundraising

Donations, Virgin Money Giving, and Give as You Live contributions totalled £2,852. Fundraising efforts totalled £3,915.

5. Transport Account

A new vehicle was purchased during the year at a cost of £3,400 to support the local transport requirements of the charity's work in Malawi. This operates on a sustainable enterprise model, with local income generation contributing to driver and vehicle running costs. The Trust benefits from a reduced transport costs burden and receipt of a 50% operating surplus for Trust funds. The 2017/18 performance secured a contribution of £1,033. (2016/17 £583).

	£
Income	4,604
Expenditure	2,537
Surplus	2,067
Net	1,033

6. Government Grant

The third year instalment of Malawi Development Programme Grant amounted to £72,593, £36,297 of which was received in year.

The grant claim for 2017/18, has been submitted, coupled with a carry forward request of £5,572 into 2018/19.

A bid to extend the programme until October 2018 was submitted to Scottish Government and a grant award of up to £39,960 has been approved.

Regrettably, efforts to secure funding beyond 2018 have not met with success.

7. Bank Deposit Account

MLOL maintains three bank accounts, with balances at 31 July 2018 as follows:

Clydesdale Bank PLC (UK)	£61,613
National Bank of Malawi GBP	£299
National Bank of Malawi MKW	£152
	£62,064

8. Assets and liabilities

Vehicles assets in Malawi totalling £7,400 have been recorded at cost price less depreciation. During the year a new vehicle was purchased at a cost of £3,400,

The second instalment of grant funding totalling £36,296 was outstanding at 31 July 2018, This was subsequently credited to the Trust account on 10 August 2018.

There are no other amounts owing or due..

9. Governance Costs

No costs have been incurred in relation to governance.

10. Expenses paid to Trustees and the number receiving expenses

A total of £1,565 was spent on flights and expenses for one trustee travelling to Malawi to undertake charitable work there, including delivering the Leadership training programme.